

Jaime Schumacher
Archiving Email Symposium
Washington DC - June 2015

Perspectives and Approaches of Smaller Organizations



Triage Approach

**Special Collections @ NIU
-Author Correspondence-**

Data Accessioner



DataAccessioner v. 1.0

File FITS Tools

Your Name Jaime Schumacher
 Accession Number 2015-65-30a
 Collection Title POWRR Email - Project Director

Accession to Directory C:\Users\Jaime\Desktop\New Accession

Source/Directory Exclude Include

Source Name/Identifier POWRR email export

POWRR email export	Date	Size (bytes)
POWRR email export	May 31, 2015	0
export test.pst	May 29, 2015	6366208

File/Folder Dublin Core Metadata

Dublin Core Element dc:subject
 Metadata Value IMLS

Add New Remove Selected

Element	Value
dc:contributor	Jaime Schumacher
dc:coverage	June 2012 - November 2014
dc:description	The email associated with the Digital POWRR P...
dc:language	english
dc:publisher	Northern Illinois University
dc:source	Microsoft Outlook
dc:subject	digital preservation

Migrate Cancel Clear Source Information Clear All

POWRR email export is loaded.

```
<?xml version="1.0" encoding="UTF-8"?>
- <collection name="POWRR Email - Project Director" xmlns="http://dataaccessioner.org/schema/dda-0-3-1">
  - <accession number="2015-65-30a">
    - <folder name="POWRR email export" last_modified="2015-05-31T18:54:48.000">
      - <dcx:description xmlns:dcx="http://purl.org/dc/xml/">
        <dc:contributor xmlns:dc="http://purl.org/dc/elements/1.1/">Jaime Schumacher</dc:contributor>
        <dc:coverage xmlns:dc="http://purl.org/dc/elements/1.1/">June 2012 - November 2014</dc:coverage>
        <dc:description xmlns:dc="http://purl.org/dc/elements/1.1/">The email associated with the Digital POWRR Project, as archived
          from the account of the project director, Jaime Schumacher.</dc:description>
        <dc:language xmlns:dc="http://purl.org/dc/elements/1.1/">english</dc:language>
        <dc:publisher xmlns:dc="http://purl.org/dc/elements/1.1/">Northern Illinois University</dc:publisher>
        <dc:source xmlns:dc="http://purl.org/dc/elements/1.1/">Microsoft Outlook</dc:source>
        <dc:subject xmlns:dc="http://purl.org/dc/elements/1.1/">digital preservation</dc:subject>
        <dc:subject xmlns:dc="http://purl.org/dc/elements/1.1/">IMLS</dc:subject>
        <dc:subject xmlns:dc="http://purl.org/dc/elements/1.1/">POWRR</dc:subject>
        <dc:subject xmlns:dc="http://purl.org/dc/elements/1.1/">National Leadership Grant</dc:subject>
      </dcx:description>
      - <file name="export test.pst" last_modified="2015-05-29T11:40:48.000" MD5="7f1b912647db13cc9a9c49366d9a56f5"
        size="6366208">
        - <premis:object xsi:type="premis:file" xmlns:uuid="java:java.util.UUID"
          xmlns:fits="http://hul.harvard.edu/ois/xml/ns/fits/fits_output" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
          xmlns:premis="info:lc/xmlns/premis-v2">
          - <premis:objectIdentifier>
            <premis:objectIdentifierType>uuid</premis:objectIdentifierType>
            <premis:objectIdentifierValue>f6ecc0c6-5a71-40b0-9b07-c85b2e293079</premis:objectIdentifierValue>
          </premis:objectIdentifier>
          - <premis:objectCharacteristics>
            <premis:compositionLevel>0</premis:compositionLevel>
            - <premis:fixity>
              <premis:messageDigestAlgorithm>MD5</premis:messageDigestAlgorithm>
              <premis:messageDigest>7f1b912647db13cc9a9c49366d9a56f5</premis:messageDigest>
              <premis:messageDigestOriginator>OIS File Information</premis:messageDigestOriginator>
            </premis:fixity>
            <premis:size>6366208</premis:size>
            - <premis:format>
              - <premis:formatDesignation>
                <premis:formatName>Microsoft Outlook email folder (>=2003)</premis:formatName>
              </premis:formatDesignation>
              <premis:formatNote>Identified by: file utility v5.03</premis:formatNote>
            </premis:format>
          </premis:objectCharacteristics>
          <premis:originalName>export test.pst</premis:originalName>
        </premis:object>
      </file>
    </folder>
  </accession>
</collection>
```

Vendor-Based Approach

**Archives @ very small private institution
-Substantive Correspondence-**

Preservica



Vendor-Based Approach

Migrates to EML

Attachments separated and migrated, link remains

Metadata extracted - includes conversational relationships

Access provided in a mail-like format

Can grab a copy to store locally



Most Popular Approach



Ready For Solutions

6 POWRR Workshops --> 165 Institutions

139 Surveyed --> 71 Responses

70% had initiated DP Activities

